

**Lord Kitchener Elementary School
Parent Advisory Council (PAC) Meeting
Tuesday, November 6, 2018 pm - Library**

MINUTES

1. **Welcome and call meeting to order** -- Angela Whitney and Joyce Cheung 7:11 pm
 - ~16 parents in attendance
 - Lord Kitchener Staff: Debra Nothstein and Angela Stewart

Opening comments: many opportunities for volunteering at the school, general call for parental involvement - various positions available including PAC Co-Chair
Big items upcoming this meeting are the Wish List and Budget

2. **Approval of October meeting minutes** - by consent

3. **Reports and Updates:**

- a) Administrators' Report - Debra Nothstein and Angela Stewart

Programs and Activities upcoming:

- **Remembrance Day Assembly** on Thursday, November 8th at 11:00 am ~ parents are welcome
- Letters have been sent home with information about **Saleema Noon's Body Science** presentations, inviting parents to the information meeting November 20th
- **PEACE Project**, initiated by Ms. Shepherd-Dines and Ms. Stewart: students make white doves with messages of peace to go on the bulletin board
- **Book Drive** request from Immigration Services Society in partnership with Lord Byng and VSB SWIS workers – to collect new and used early literacy books, school supplies, art supplies, games, balls, etc.; two students in Grade 7 have asked to lead the donation-drive at Lord Kitchener (Martin and Jennifer). Taking place during the month of November, with details to be confirmed.

What's happening in the Intermediate grades?

- Hallowe'en – majority of staff and students dressed in costume and participated in the parade! The grade 7s planned and hosted Hallowe'en activities in the gym for the afternoon. They were a great success!
- Ms. Milne's class is researching organizations (e.g. Red Cross) that are working to end poverty.
- Two grade 6 and 2 grade 7 classes just completed a survey for Queen's University investigating well-being in the classroom.

- Ms. Mann/Ms. Crabtree's class is reading the novel, *City of Embers* and building a mural based on the novel.
- Ms. Skarsgard's class is studying oceans
- Ms. Shaw's class is excited about their Writers' Notebook work. They will be hosting UBC Teacher candidate, Ms. Claire Pagnucco for a two-week practicum in November, and a final long practicum in the third term.
- Ms. Shields', Ms. Chou's and Ms. Duarte's classes are involved researching inquiry projects about an aspect of Canadian History for presentation at their upcoming Heritage Fairs.

Thank you on behalf of all of the staff for the generosity of the parents in donating time and money in support of a positive learning environment for the children at Lord Kitchener. The WISH list is a compilation of ideas from teachers that would enhance teaching and learning. Fortunately, in this community, school resources have been provided beyond what many schools receive.

b) DI - Courtney Tang

- Classroom DI: 1 ½ hour programs during class time
- Training program for parents: Nov. 30 (Fri morning) at 9:15 am in the Multi purpose Room
- All interested parents, please email Courtney (info on Hot Sheet)
- Ms. Teschner, Ms. Mann, and Ms. Tsagaris are looking for parent volunteers

c) Direct Appeal - Jean Kim

- Raised \$28,475 in total
- Call for co-Chair of Direct Appeal

d) Wish List - Julie Aselstine

- Vetted down the whole wish list based on teachers' priorities
- VSB does not provide technology specifically. School's budget is \$25000 / year and must include everything incl. Band-aids, supplies...
- Wendy Epp: suggestion for AED (automated external defibrillator) to be purchased
- Staff does value Earthbites program, it was high on the priority list
- AED discussion (see below)

Julie put forward MOTION to approve the Wish List spending (\$28,325) as tabled.

Seconded by Joyce Cheung

Discussion - Earthbites program evaluation reserved for another time, would need to involve the whole community (not just staff)

Vote on providing the Wish List to enhance the school year for our children: All in favour--
No abstaining votes, no opposition votes

e) Parent Education Erica Lau and Julie Aselstine

- Saleema Noon (health education) is now a recurring line item on budget; accordingly, there is a decrease in the Parent Ed allocation
- Julie is talking to other PACs about possible joint sessions

f) Budget - Annie Hsu

- Financials available upon request

Annie put forward MOTION to pass the budget as presented
Seconded by Erica Lau

Vote on passing the budget as presented for the 2018 - 19 school year: All in favour-- No
opposition, no abstaining votes

4. **Other business:**

- AED discussion - would Gr. 7s like to contribute as their legacy gift? Cost is approximately \$1,500

5. Childminding for the evening was provided by resident grade 7s, Maggie Shorthouse and Andie Robison

6. **Meeting adjourned** at 8:21 pm

