

Lord Kitchener Elementary School
Parent Advisory Council (PAC) Annual General Meeting
Tuesday, October 16, 2018
7 pm - Library
Minutes

Parents present: 11 parents

Lord Kitchener Staff present: Debra Nothstein & Angela Stewart

1. **Welcome and call meeting to order** - Angela Whitney & Joyce Cheung 7:06 pm
2. **Approval of September meeting minutes** - Book fair dates need to be amended to Dec. 3 - 7 (instead of Dec. 3 - 8). Other than that, minutes approved by consent.
3. **Reports and Updates**
 - a) **Administrators' Report - Debra Nothstein and Angela Stewart**

Community Partnerships

- 7 UBC Secondary Teacher Candidates spent the day in classes October 16th to gain experience in the elementary setting
- Swiss student teacher from St. Gallen's University will be completing a 3 week practicum with Division 11 (Duarte/Teschner) in November
- Research projects participation:
 - a. Peer Leadership and Physical Literacy Promotion among Elementary School Children - UBC School of Kinesiology
 - b. Health Behaviour in School Age Children – Queen's University Faculty of Education
 - c. Promoting Well-being Through Education – WE Schools, UBC

Programs and Activities upcoming:

- Writers' Festival – several classes attending on Thursday
- Kitsilano Gymnastics booked for April 1
- School Wide Drumming Program with Milton Randall through ArtStarts
- Dance program booking in progress

School Organization:

Enrolment is currently full at most grade levels.

There is still a vacancy for a supervision aide. Ms. Corrina has been a wonderful addition to staff, filling the position temporarily.

Positions for our Building Engineer and Assistant Building Engineer are filled with temporary staff while the positions are posted. We have been fortunate to have two extremely competent and caring people filling the positions in the meanwhile.

b) **Direct Appeal - Jean Kim**

- 2nd week, so far most of the donations have been done through School Cash online (\$9,585) with some cheques (\$3,075)
- \$12,660 raised as of today

c) **Wish List - Julie Aselstine**

- Teachers are still working on coming up with lists, nothing cohesive yet
- Some good debate happening (complicated process)
- Deadline is the end of the month

d) **Outdoor Classroom - Krista Levesque**

Fresh To You Fundraiser

- The order deadline to submit is Oct 23 with payment due by Oct 31. As of today we have achieved our 50 bundle minimum. Delivery of the bundles will be made between November 13, and 22.

EarthBites

- Thank you to the parent volunteers, new and returning, who have helped out this year!
- Module 1 - Preserving the Harvest, will be completed next week with the Kindergarten classes planting garlic. The Harvest Feast hosted by Division 1 was a success. Many students exclaimed how much they loved the soup and had no idea they loved vegetables so much. Sales of kale chips and vegetables by donation raised \$185 for garden maintenance costs.
- Outside students have harvested vegetables and flowers, planted fall bulbs and seeds, constructed a hoop house, and saved seeds. Inside they have learned about preserving foods by dehydration. Many students are also keen to help lend a hand in the garden during recess and lunch. The kale chip recipe has received positive feedback from students, many of who were trying it for the first time and we've had multiple requests for the recipe from both students and parents. Recipes are sent by email to staff after the workshop and we will also put it in the hotsheet next month.
- Module 2 - Building Immunity and Habitat, will start October 30th. Division 2 will host the winter market November 27th. We will begin planning items to sell over the next couple of weeks.

For all the latest info and updates, follow the OC on Facebook: Lord Kitchener Outdoor Classroom and Earthbites.

e) **Parent Education - Erica Lau and Julie Aselstine**

- Due to support from staff and parents, Saleema Noon (sexual health education) will be recurring--intention is to bring her in every other year
- As such, discussion to put Saleema Noon as a separate line item in budget and decrease the Parent Education component.
- Other school PACs are looking to organize a joint parent education session. Julie will remain engaged; our participation is contingent upon any remaining funds left from the budget after factoring in Saleema Noon.
- Halloween party at Dunbar Ryerson on Oct. 26th

4. **Other Business**

- Halloween parade at the school: working on opening up to the whole school instead of just primaries - all who want to participate can
- Volunteer survey?
- Volunteer sign-ups, digital scheduling options
- FreshGrade - no school-wide initiative this year
- Communicating Student Learning - no school-wide initiative , some teachers will be doing term reports, others doing 2 (Jan & June) - parents should talk to teachers individually

5. Childminding for the evening was provided by resident Grade 7s, Maggie Shorthouse and Callista Lee

6. **Meeting adjourned 8:08 pm**

