

**Lord Kitchener Elementary School
Parent Advisory Council (PAC) Meeting
Thursday, May 2, 2019
5:30 pm - Library**

MINUTES

1. **Welcome and call meeting to order** -- Joyce Cheung & Angela Whitney 5:35pm
9 parents in attendance
Lord Kitchener Staff: Angela Stewart
 - Purpose of the meeting is to determine how the balance of the DA (Direct Appeal) money raised this year is to be spent (as of today, \$7,551)

2. **Wish List -- Julie Aselstine**
 - Idea of giving \$100 to each teacher/classroom to cover art and miscellaneous supplies
 - Mr. Bruechert has requested \$1,000 - 1,500 for science
 - School technology plan (Asia Luke): 3-year plan (purchase of 10 notebooks in the 1st year, another 10 notebooks in the 2nd year, and 10 computers in the 3rd year)
 - 1 computer upstairs is broken -- this is an immediate need-- est'd cost of \$1,200
 - Priorities include: upstairs cart (for classroom usage) --20 laptops; AND library computers

3. **Discussion**
 - Only 1 teacher has requested for science funds, and we've funded science (incl skulls and test tubes) already. Mr. Bruechert's request is therefore put on hold for now.
 - Miscellaneous items leftover on the original Wish List amount to approximately \$900
 - Instead of allocating \$100 to each classroom, it might be more efficient / optimal for PAC to establish a general fund that all teachers can access for request of special supplies
 - Cost of technology: 1 Mac that is broken from the existing set is \$1,129 + tax (~\$1,200); Other computers are ~\$900 each
 - PAC could purchase the 1 Mac laptop (replacement) and as many computers as possible using the remaining DA funds with the school completing the order to bring the number of computers bought to 10 (as per technology plan)

Angela Whitney put forward MOTION for Lord Kitchener PAC to spend the balance of the DA funds (approx. \$7,000 - 8,000) for school technology, with special interest towards computers and laptops

Seconded by Jean Kim

The school (represented by Angela Stewart) will update PAC on the money it will put towards technology at the next meeting (PAC AGM on May 21st), including an updated computer plan (i.e. how many computers were purchased).

Vote on PAC spending the balance of DA funds for technology: all in favour; no opposition, no abstaining votes

Angela Whitney put forward MOTION for Lord Kitchener PAC to establish a general fund of \$500 for teachers' requests / miscellaneous items (subject to a max request of \$100 per teacher)

Seconded by Joyce Cheung

Vote on PAC establishing a general fund for teachers' miscellaneous spending: all in favour; no opposition, no abstaining votes

4. Meeting adjourned at 6:44 pm.